

VERBOS PARA DESCRIBIR RESPONSABILIDADES Y FUNCIONES QUE REALIZAS EN TU PUESTO DE TRABAJO.

A

Accepted
Accomplished
Achieved
Acted
Adapted
Adjusted
Administered
Advanced
Advised
Allocated
Analyzed
Applied
Appraised
Approved
Arbitrated
Arranged
Assembled
Assessed
Assigned
Assisted
Attained

B

Balanced
Blended
Brought
Budgeted
Built

C

Calculated
Carried Out
Catalogued
Checked
Clarified
Classified
Collaborated
Collected
Communicated
Compared
Compiled
Completed
Composed
Conceived
Conducted
Confronted
Constructed
Consulted
Contracted
Controlled
Converted
Conveyed
Cooperated
Coordinated
Corrected
Counseled
Created

D

Dealt
Decided
Decorated
Decreased
Defined
Delegated
Demonstrated
Designed
Detailed
Detected
Determined
Developed
Devised
Diagnosed
Digitized
Directed
Discovered
Displayed
Dissected
Distributed
Documented
Doubled
Drafted

E

Earned
Edited
Effected
Empowered
Encouraged
Enforced
Engineered

VERBOS PARA DESCRIBIR RESPONSABILIDADES Y FUNCIONES QUE REALIZAS EN TU PUESTO DE TRABAJO.

Enlarged
Enlightened
Enlisted
Escalated
Established
Estimated
Evaluated
Examined
Executed
Expanded
Experienced
Experimented
Explained
Explored

F

Facilitated
Finalized
Financed
Formed
Formulated
Founded

G

Generated
Governed
Grouped
Guided

H

Handled
Headed

I

Identified
Implemented
Improved
Improvised
Increased
Indexed
Informed
Initiated
Innovated
Inspected
Inspired
Installed
Integrated
Interviewed
Introduced
Invented
Investigated

J

Justified

K

Keynoted

L

Led
Logged

M

Made
Maintained

Managed
Managed
Mapped
Measured
Mediated
Modeled
Moderated
Monitored
Motivated

N

Navigated
Negotiated
Nominated

O

Observed
Operated
Ordered
Organized
Originated
Overcame

P

Participated
Performed
Persuaded
Pioneered
Planned
Predicted
Prepared
Presented

VERBOS PARA DESCRIBIR RESPONSABILIDADES Y FUNCIONES QUE REALIZAS EN TU PUESTO DE TRABAJO.

Presided
Prioritized
Produced
Programmed
Promoted
Protected
Provided
Purchased

Q

Quantified
Questioned

R

Recognized
Recommended
Reconciled
Recorded
Recruited
Redesigned
Reorganized
Repaired
Replaced
Reported
Researched
Restored
Retrieved
Reversed
Reviewed
Revised

S

Scheduled
Screened
Selected
Served
Serviced
Shaped
Simplified
Solved
Sorted
Sparked
Stimulated
Strengthened
Summarized

Supervised
Supplemented
Supported
Systematized

T

Tested
Trained
Transcribed
Transformed
Translated

U

Unified
Upgraded
Utilized

V

Validated
Valuated
Verified

W

Weighed
Wrote